

The Lakeside Press

R. R. DONNELLEY & SONS COMPANY

PRINTERS · BINDERS · ENGRAVERS · LITHOGRAPHERS

350 EAST TWENTY-SECOND STREET · CHICAGO

TELEPHONE CALUMET 2121

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June 28, 1941

Mr. W. C. Kellogg  
533 Diversey Boulevard  
Chicago, Illinois

PROPOSAL FOR  
COMPOSITION AND PLATES

~~Gentlemen:~~ Dear Sirs:

We herewith submit the following proposition for your consideration:

Description

Composition and Plates for Book

Quantity

Size, Trimmed

Estimated  
Number  
of Pages

Approximately Two Thousand (2,000) pages  
Less or additional pages will be credited or charged.

Composition

We are to set the type from your typewritten or reprint copy in 11 on 12 point linotype Old Style No. 7 we have at our Crawfordsville, Indiana plant, in accordance with sample pages prepared by our design department and submitted herewith. Page size to be 30 x 52-1/2 picas overall including runninghead with folio. The prices quoted below include storage and insurance on your plates while they are in our possession.

The price quoted does not, unless otherwise stated, include the editing of copy. If you wish us to edit copy, we will do so at an additional charge, according to the amount of work involved.

All changes made in proofs, either in wording or style, will be charged additional to the price quoted, at \$3.10 per hour for hand composition, \$3.65 per hour for Linotype composition, and per hour for Monotype keyboard composition. Such alterations will be indicated by a notice attached to the proof altered when forwarded for O. K. This notice will show exact amount of chargeable alterations in hours and tenths of an hour. It is understood and agreed that any objection as to the amount of this chargeable time must be made within 10 days from date of said notice, otherwise objection will be waived.

Press Work,  
Body

Press Work,  
Cover

000477

0001237

Stock, Body

Stock, Cover

Binding

Price

Pages set in 11 on 12 point linotype Old Style No. 7, per page ..... \$2.0  
 Foundry lockup, per page ..... .3  
 Patent base nickel-faced stereotypes 5" x 8-3/4", per plate ..... 1.1  
**\$3.4**

(These stereotypes will give as good a reproduction and as long life as wax mold electrotypes.)

Storage

The above price does not include the manufacture of engravings, electrotypes, etc., unless so stated. In either case, or in engravings, electrotypes, etc., are furnished, any necessary repairing, trimming, mortising, anchoring, special proving or similar work will be billed as an extra charge at current market rates. It is understood and agreed that all lithographic negatives, positives and plates, or gravure negatives, positives and cylinders made by us shall remain the property of R. R. Donnelley & Son Co. for your use only.

Delivery

Storage on printed matter will be charged if delivery is not taken 30 days after completion.

Terms

~~Net 15th of month following completion~~ Cash in advance as work progresses.

JTB:EF

It is understood and agreed that the number of copies may vary ten per cent. more or less, and will be charged or credited pro rata for the paper stock, press work and binding exclusive of makereadies, and, further, that R. R. Donnelley & Sons Company the right to retain all plates and material delivered hereunder, and also all undelivered work, as security for any unpaid claim arising from this contract. All contracts are made contingent upon strikes, fires, accidents, unavoidable delays or other uncontrollable causes.

An acceptance of this proposal, with its approval and confirmation by an officer of R. R. Donnelley & Sons Company at Chicago, Ill., shall constitute a contract between us.

Accepted Sept 11, 1941  
 W. C. KELLOGG

Respectfully yours,

R. R. DONNELLEY & SONS COMPANY  
 Per [Signature]

Per Wm. Ford C. Kellogg