



January 29, 1988

Dear Friends:

Hopefully this letter finds you in good health and good cheer.

Enclosed are two job descriptions of openings at The Jesusonian Foundation. If either you or one of your friends are sincerely interested in the job, please write back and include your resume. We have enclosed our beliefs and mission statement so you will have a better understanding of our organization.

Thank you so much. May our Heavenly Father continue to bless you.

Sincerely,

Peggy Anne Douglass, Secretary

Enclosures:

cc:
Board of Directors and Board Associates:
Mo Siegel
Meredith Sprunger
Duane Faw
Bob Beale
Bill Pearse

Jesusonian Foundation Job Opening

Job Title: Director of Program Development
Job Reporting: To the President
Interface with the Board of Directors

Job Description: The Jesusonian Foundation is in need of a part time person to write and present grant requests. The funds from the grants will go directly into outreach ministry to spread *The Urantia Book's* teachings. The grant requests will be presented to numerous non-profit foundations.

Time Requirements:

- (1) This job is part time.
- (2) Can be accomplished from anywhere in the United States
- (3) Could take as little as 5 to 10 hours a week

Skills, attitude and experience required

You need to have a burning desire to serve the Fifth Epochal Revelation. You must be a polished presenter, good with financial presentations, an excellent writer, and a seasoned professional. Will need to complete the majority of the written presentations without secretarial help. You need to be self starting, responsible, energetic, service-motivated, determined, good in public, efficient, effective, patient, loving, loyal, team oriented, cooperative and honest. References are required. Higher education is highly preferred.

Pay: Small percent of the funds raised. This is not a job to get rich on but if you are willing to serve the Revelation, there is a great need for your help in raising the funds for outreach work.

Jesusonian Foundation Job Opening

Job Title: Vice president of Outreach Services Director, reporting to the president

Job Description: This diverse job includes many primary duties

- (1) You will be responsible for the recruitment, training, motivating and retaining of a large team of volunteers.
- (2) You will be responsible for the world wide sales and distribution of Concordexes, Paramonys and other outreach study materials.
- (3) You will be responsible for maintaining booths at major outreach shows. During the year you will be attending at least 6 shows and personally introducing *The Urantia Book* to over 200 people.
- (4) You will need to be a jack of many trades because we are a small organization. Your job will include letter typing, record keeping, errands, bulk mailings preparation, and misc. other activities.
- (5) You will be a project manager. Projects will vary from coordinating leadership seminars to overseeing secondary works being produced.
- (6) You will be responsible for the printing production. This includes finding the correct printers, insuring that the materials are printed properly, on time, and with high quality.

Skills, attitude and experience required.

To be successful in this job you need to have a burning desire to serve The Fifth Epochal Revelation. If you are seeking reward and recognition this job is definitely not for you. If you are willing to pour your heart out to help this Revelation progress down the evolutionary course, then this job is great. You need to be self starting, responsible, energetic, service-motivated, determined, good in public, detail oriented, administratively capable, efficient, effective, patient, loving, loyal, team oriented, cooperative and honest. You need to be a good typist, preferably be familiar with computers or at least willing to learn, outgoing, good at managing, planning, and a hands on worker. Writing skills are a must.

References required. Higher education preferred. Previous work experience necessary. Must relocate to Boulder, Colorado.

Work hours: 40 to 60 hours a week depending upon the service opportunities.

Pay: \$15,000.00 a year. If you are interested in this position for pay, this is the wrong place. If you are interested in serving The Fifth Epochal Revelation and can live on a low salary, we need you!



Jesusonian Foundation Beliefs and Mission Statement

The Individual's Relationship with God

We believe that the primary and essential aspect of religion is a personal experience between an individual and the Heavenly Father. The social repercussions of personal spiritual experience often result in worthwhile religious groups, organizations, and institutions. Religious institutions, however, are but material shadows of the spiritual reality. The pursuit of a personal relationship with the Heavenly Father constitutes the supreme quest and the most fulfilling activity of every human being.

The Urantia Book

We believe that *The Urantia Book* is the Fifth Epochal Revelation to our world. It provides a profound new vision of the relationship between God and humankind, portraying the friendliness, unity and harmony of the cosmos. *The Urantia Book* gives a vitally insightful presentation of our planetary history and an inspiring portrayal of the life and teachings of Jesus. The Jesusonian Foundation believes that the worldwide promotion and distribution of *The Urantia Book* and its great teachings are key factors in the eventual spiritual and cultural transformation of our entire planet.

The Religion of Jesus

We believe that the time is here for the religion of Jesus, distinguished from the religion **about** Jesus, to be presented afresh to the world. We believe that the Master's appealing gospel will win the minds and souls of all people.

We believe that a new personal spiritual movement

based on the religion of Jesus as portrayed in *The Urantia Book* is in its formative stages. Therefore, we go forward in trust and allegiance to our beloved leader, Christ Michael, to help evolve the spiritual kingdom on earth which He initiated centuries ago.

One Worldwide Family

We believe that all people are part of one worldwide family of our Heavenly Father and that *The Urantia Book* was written for men and women of every nation, race, economic and cultural strata, and religion. We encourage the growth of a diverse global movement of faith believers who live, share, and autonomously adapt the revelation's teachings to their own native cultures and according to their own individual preferences.

The Nature of The Jesusonian Foundation

The Jesusonian Foundation, while actively encouraging progress in scientific, political, economic, and cultural areas, is solely dedicated to a spiritual ministry emphasizing a balanced growth of the mind, the soul, the spirit and the total personality. We are a non-profit service organization committed to the dissemination of the teachings of *The Urantia Book*. The policies and actions of our foundation are directed towards positive, steady, predictable, well planned, and wise growth.

Relationships with Other Organizations

The Jesusonian Foundation is devoted to the working with the contemporary world religions while simultaneously contributing to the foundations of a dynamic new world religious and philosophical movement.

The Jesusonian Foundation is fully dedicated to love, understanding and good will with all people. Furthermore, we are committed to cooperative work and loving association with all individuals and organizations advancing the insights, activities, and religious growth stimulated by the spiritual truth found in or harmonious with the Fifth Epochal Revelation.

Relationships within Our Organization

We believe that in order to carry out our mission, we must be totally dedicated to the endless quest for personal and professional excellence in the service we endeavor to accomplish.

We strive to establish policies that encourage individual and team efforts which produce quality results and personal satisfaction. Our doors are open to individuals willing to serve honestly, openly, and dependably in a peaceful and loving

way. We are committed to the professional development of our people by identifying, selecting, training, and advancing those individuals who show the commitment, hard work, and abilities to move the foundation's work forward.

We believe in fostering a service environment which promotes creativity and encourages possibility thinking. We plan our work to be satisfying, productive, and challenging. We encourage intelligent risk taking while tempering our zeal with group wisdom.

Relationships with Families

We believe that sound families can and should be the most valuable, loving, stabilizing, and pleasurable of all social groups. Family life is the strength and foundation of civilization, the channel through which the river of knowledge, culture, and religion flows from one generation to another. The Jesusonian Foundation believes that the world needs happy and productive families and we encourage and promote positive family life.

Growth

Because of our deeply-held conviction that the world will be transformed by the spiritual teachings of *The Urantia Book*, we believe that the Jesusonian Foundation will be a growing organization when it diligently attends to the dynamic mission of helping fill spiritual needs by our living and disseminating the teachings of *The Urantia Book*.

Our Mission

Our mission is to encourage and assist individuals in developing a more meaningful personal faith relationship with our Heavenly Father by sharing the supernal teachings of *The Urantia Book* with them and nurturing them as readers.

Long Range Objective

Our fifty-year objective is to bring at least one million individuals into a closer personal faith relationship with our Heavenly Father by successfully introducing them to *The Urantia Book*, and nurturing them as *Urantia Book* readers and believers.