



URANTIA BROTHERHOOD

533 DIVERSEY PARKWAY CHICAGO ILLINOIS 60614

June 15, 1988

TO: Delegates and Alternates

SUBJECT: Triennial Delegate Assembly (TDA) -- June 25-26, 1988

You will soon be arriving in Chicago for the meeting of the Triennial Delegate Assembly. For your convenience here is a summary schedule of what will be going on during the TDA weekend:

Friday, June 24 - 533 Diversey Parkway

7 P.M. - Orientation meeting. This is an informal meeting which former delegates have said was helpful. Only Delegates, Alternates, and Brotherhood officers will be present.

Saturday, June 25 - 533 Diversey Parkway

8:30 A.M. Meeting of Credentials Committee - Duane Faw, Chairman, Judicial Committee, Peter Laurence, Fraternal Relations Committee, and Marian Rowley, appointed to replace Steve Dreier, Chairman of Charter Committee.

9:00 A.M. Meeting of Triennial Delegate Assembly.

Late morning - Meeting will recess so Nominations and Resolutions Committees can begin their closed sessions.

Sunday, June 26 - 533 Diversey Parkway

9:00 A.M. TDA reconvenes in formal session to elect Councilors and pass resolutions. Upon completion of business, the Triennial Delegate Assembly adjourns. (Probably before noon)

Attached is the following material which may be helpful:

Tentative Agenda  
Desirable Qualities of a Candidate  
Guidelines for TDA Committee Business Sessions  
Excerpts from Brotherhood Constitution  
List of Present Members of General Council

I hope this information will be of help to you, especially those of you who are participating in this important selection process for the first time. This is a most important meeting in the organizational life of URANTIA Brotherhood.

Warm regards,

David N. Elders, President  
URANTIA Brotherhood

DNE/MTR  
Encl.

TRIENNIAL DELEGATE ASSEMBLY  
URANTIA BROTHERHOOD  
SATURDAY AND SUNDAY, June 25-26, 1988

TENTATIVE AGENDA

Saturday - June 25

9:00 A.M. - Call to order  
Welcome - David Elders, President  
Keynote Speech - Paul Snider  
Report of Committee on Credentials - Duane Faw, Chairman  
Discussion on Whether to Appoint All Delegates to both Nominations and Resolutions Committees or Break Up Into Two Groups  
Vote on Decision  
President Appoints Committee on Nominations and Committee on Resolutions  
Discussion of Reports from Officers, Departmental Committee Chairmen, and Field Representatives  
Discussion for Delegates and Alternates only)  
Recess until 9:00 A.M., Sunday, June 26

(Committee sessions for Delegates and Alternates only to nominate 12 Councilors for 9-year terms, 1 for a 6-year term, and 1 for a 3-year term, and to formulate resolutions, if any.)

\* \* \* \* \*

Sunday - June 26

9:00 A.M. - Call to Order  
Report of Nominating Committee  
Election of Councilors  
Report of Resolutions Committee  
Old Business  
New Business  
Reading of Minutes or Motion to Waive Reading of Minutes  
Adjournment - sine die





URANTIA BROTHERHOOD

533 DIVERSEY PARKWAY CHICAGO ILLINOIS 60614

### DESIRABLE QUALITIES OF A CANDIDATE FOR URANTIA BROTHERHOOD GENERAL COUNCIL

1. The candidate has been a student of The URANTIA Book for many years.
2. He or she is knowledgeable of the history and structure, the goals and policies, of the various URANTIA organizations.
3. The individual has demonstrated wise leadership in some phase of the URANTIA movement: study group, society, conference organization/speaking/teacher, Brotherhood committee, field representative, Foundation assignment.
4. The Council candidate has been observed over a long period of time to be mature, emotionally stable, co-operative, dependable, creative. He or she is not only able to deliberate and make wise decisions, but also shows forth the fruits of the spirit in interactions with others.
5. This person inspires and demonstrates spiritual and social unity and is supportive of URANTIA Brotherhood/Foundation, having shown over a long period of time the ability to work within the URANTIA Brotherhood constitutional plan for co-operative collaboration. He or she is willing to participate in and abide by group management.
6. He or she could be an effective and valiant defender of The URANTIA Book, URANTIA Brotherhood, and URANTIA Foundation in times of crisis. In all contributions the Council candidate should have the ability to communicate clearly and courageously.
7. He or she shows interest in acquiring knowledge of and relating to people of many religions, philosophies, and walks of life.

\* \* \* \* \*

### BASIC PRINCIPLES FOR GENERAL COUNCIL MEMBERSHIP

8. Outstanding success and experience in a secular field may indicate effectiveness in that area, but should not be allowed to substitute for more basic qualifications such as a thorough knowledge and dedication to the teachings of The URANTIA Book and a detailed and accurate knowledge of Brotherhood history, structure, and policies.

(over)



UVAWA

DESIRABLE QUALITIES OF A CANDIDATE FOR  
UVAWA BROTHERHOOD GENERAL COUNCIL

9. General Council membership should not be merely a reward for long years of membership in the Brotherhood. Individuals should not be elected because it is "their turn." Nor should persons be reelected to the General Council simply because they have served on it for many years.
10. Individuals should not be elected to the General Council primarily because they have made large financial contributions to the movement. The lack of financial support, however, may require additional thought regarding their priorities or agreement with Brotherhood/Foundation policies and goals.
11. Individuals should be elected to the General Council because of their qualifications rather than because they are geographically close to headquarters or because they are willing to pay their expenses to attend General Council meetings.
12. Relatives or friends of a member of the Executive Committee or other Councilor should be considered for General Council membership only on the basis of their own personal qualifications and their ability to think and act wisely and independently.
13. General Council members are not selected to represent geographical areas or philosophical viewpoints. Nevertheless, in situations where the aforementioned qualities and qualifications appear to be equal, geographic, ethnic, philosophic, or social factors may be a consideration in selection for service.

Executive Committee  
2/3/79



## GUIDELINES FOR TRIENNIAL DELEGATE ASSEMBLY

### COMMITTEE BUSINESS SESSIONS

The 1976 Triennial Delegate Assembly observed that "it would be very helpful for future Triennial Delegate Assemblies if the delegates were given some brief background guidelines on procedures for conducting the committee business." It was agreed that this should be done in the future.

We have done some preparatory work which we hope will be helpful to the Triennial Delegate Assembly. Early this spring we asked societies, members of the General Council, and Field Representatives for the names of people they feel would make good Councilors. These names are being shared with all delegates and alternates to the Triennial Delegate Assembly. They should recognize that these are only recommendations. The delegates independently select Councilors according to their own wisdom. They should allow no one to interfere with this prerogative of their responsibility.

The Executive Committee has drawn up a list of desirable qualities to look for in people who serve on the General Council. This list is also being shared with all delegates and alternates to the Triennial Delegate Assembly. These are only guidelines which we hope will help you in your decision-making. Your own judgment is the final arbiter of wisdom in selecting Councilors.

I would suggest that all alternate delegates not only attend the nominating committee and resolutions committee meetings but should have voice but not vote. The chairman should see that alternates do not dominate the discussion at the expense of the delegate participation.

You should conduct all of your business following the procedures of Roberts's Rules of Order. You may find it helpful to adjourn for informal discussion to clarify issues and share points of view. Following such informal discussion you should reconvene in formal session to conduct your official business.

Members of the nominating committee may nominate as many people as they desire. You should realize that as long as URANTIA Brotherhood is small and the nominating committee is composed of all delegates, when you narrow this list to twelve - this is tantamount to election. You should use ballot votes to select the twelve Councilors which you will report to the "theoretical" full Triennial Delegate Assembly.

I would suggest that for any Councilor to be nominated (actually elected) they should receive a majority of those voting. On your first ballot each delegate should vote for twelve Councilors. Any candidates receiving a majority of votes are nominated (elected). This procedure is repeated until twelve Councilors are nominated (elected). Formal election will take place the next day.

The Resolutions Committee will probably wish to use the same basic procedure in deciding on resolutions which they wish to present to the "full" Triennial Delegate Assembly for possible referral to the General Council. Except for resolutions which are completely non-controversial, ballot vote should determine resolutions which are presented.

(Over)

The Chairman of each Committee should strive to be objective in conducting formal business and strive to see that everyone is encouraged to express opinions while trying to prevent any persons from dominating the discussions.

MEREDITH J. SPRUNGER

MJS/jm

4/6/79

7/19/79



The following is excerpted from the Constitution and By-laws of URANTIA Brotherhood.

## ARTICLE VI

### TRIENNIAL DELEGATE ASSEMBLY

Section 6.1. Call: The first Triennial Delegate Assembly shall convene not less than six (6) months nor more than one (1) year after the expiration of nine (9) years from the date of the adoption of this Constitution and, thereafter, once every three (3) years, upon call by the Executive Committee. Notice of the call of the Triennial Delegate Assembly shall be given to each URANTIA Society not less than six (6) months before the date of convention designated by the Executive Committee in the call of the Triennial Delegate Assembly, and such notice shall contain the names of the Program Committee, which shall be appointed by the President at the time of the call.

\* Section 6.2. Delegates: Delegates to the Triennial Delegate Assembly (Triennial Delegates) must be members in good standing of URANTIA BROTHERHOOD and of any URANTIA Society which they represent, and must have read The URANTIA Book in its entirety. Triennial Delegates shall be elected in the manner provided by the By-laws of URANTIA BROTHERHOOD. Equal representation shall be accorded to each URANTIA Society at the Triennial Delegate Assembly.

\*\* Section 6.3. Proceedings: The President and Secretary of URANTIA BROTHERHOOD shall preside at the Triennial Delegate Assembly. Subject only to the provisions of this Constitution, each Triennial Delegate Assembly shall determine its own membership. The Committee on Credentials shall consist of the Chairman of the Judicial, Charter, and Fraternal Relations Committees of URANTIA BROTHERHOOD. This Committee shall meet at a time specified by the Executive Committee before the opening of the Triennial Delegate Assembly to receive, examine, and recommend to the President the approval or disapproval of the credentials of each of the delegates and alternates. Immediately following the seating of the delegates the President shall appoint from the floor a Committee on Nominations and a Committee on Resolutions. The Triennial Delegate Assembly shall be conducted pursuant to Robert's Rules of Order except in respect to the order of procedure, which shall be as follows:

- (a) Assembly called to order and address of welcome.
- (b) Report of Credentials Committee and seating of delegates.
- (c) Appointment by the President from the floor of a Committee on Nominations and a Committee on Resolutions.
- (d) Reports of outgoing officers and chairmen of Departmental Committees.

\* Entire Section 6.2. as amended on August 11, 1984.

\*\* Entire Section 6.3. as amended on August 7, 1966.



- (e) Report of Nominations Committee and election of members of General Council.
- (f) Report of Resolutions Committee.
- (g) Consideration of old business.
- (h) Consideration of new business.
- (i) Reading and approval of minutes unless Assembly votes to waive such reading or designates some other manner of approving minutes.
- (j) Adjournment.

Section 6.4. Quorum: A quorum of any meeting of a Triennial Delegate Assembly shall consist of a majority of the accredited delegates who shall have been seated by the Assembly after the report by the Credentials Committee, but a lesser number may meet and adjourn. Any question presented to the Triennial Delegate Assembly may be decided by a majority of the Triennial Delegates present at any duly constituted meeting at which a quorum is present except as otherwise provided in this Constitution.

Section 6.5. Ratification of Resolutions: All resolutions adopted by the Triennial Delegate Assembly, except resolutions pertaining to the organization and rules of procedure of such assembly and to the election of Councilors, shall be referred to the General Council, which may either ratify and confirm such resolutions, refer the same to the Departmental Committees for further study or elaboration, or take such other action as the General Council shall deem necessary, appropriate, or proper: provided, however, that wherever a resolution adopted by the Triennial Delegate Assembly is not ratified and confirmed by the General Council, a full report of the action of the General Council with respect thereto shall be made at the next Triennial Delegate Assembly upon the request of any accredited delegate thereto.

Section 6.6. Expenses of Triennial Delegate Assembly: All expenses of the Triennial Delegate Assembly, except the expenses of the individual delegates, shall be paid by URANTIA BROTHERHOOD.



CHAPTER VI

ELECTION AND CERTIFICATION OF TRIENNIAL DELEGATES

Paragraph 6.1. Notification of Call to URANTIA Societies: Within thirty (30) days of the setting of the date of a meeting of the Triennial Delegate Assembly, the Secretary of URANTIA BROTHERHOOD shall give notice of the call and the date of such meeting to the Secretary of each URANTIA Society.

Paragraph 6.2. Election of Delegates and Alternates: At any time after the receipt of such notice, but not later than sixty (60) days before the date of the called meeting of the Triennial Delegate Assembly, each URANTIA Society shall elect one (1) Delegate and one (1) Alternate Delegate to such Assembly.

\* Paragraph 6.3. Notification and Certification of Election: Within fifteen (15) days of the election of such Delegate and Alternate Delegate, the Secretary of each URANTIA Society shall notify the Secretary of URANTIA BROTHERHOOD of the name of the Delegate and the name of the Alternate Delegate, and such notification shall be certified by the President of such URANTIA Society. Such notification shall be accompanied by a certificate of each Delegate and Alternate that he or she has read The URANTIA Book in its entirety.

\* The last sentence added to Paragraph 6.3. as amended on August 11, 1984.