

November 5, 1995

Dear Committee,

Enclosed are the minutes of our October 28th Special Projects Committee meeting at the Wrightwood office. Consider this a first draft and mark it up for correction as you see fit.

It was a productive meeting and I'm sure I've missed many of the highlights. I'm looking forward to hearing back from each of you so we can get these minutes tucked away. Let's plan to have the minutes completed by December 1.

Best wishes—

MINUTES OF THE MEETING OF THE  
SPECIAL PROJECTS COMMITTEE

10/28/95

The Special Projects Committee met at 529 Wrightwood in Chicago, on Saturday, October 28, 1995, starting at 6:00 PM. The following members were in attendance, constituting a quorum:

Lee Smith	John Hay
Barbara Kulicke	CeCe Forester
Larry Watkins	Tony Finstad

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ORAL HISTORY PROJECT:

This project was established in 1988. Of the remaining one-time Forum members still living, to date only three have been interviewed. A list of the next six people to be interviewed was selected and it is intended that these six people will be contacted and the interviews will be conducted before our next committee meeting in February of 1996. The following people were selected to be interviewed:

- |                      |                |
|----------------------|----------------|
| • Virginia Mellicamp | • Tom Kendall  |
| • Carolyn Kendall    | • Agatha Cook  |
| • Florine Hemings    | • Grace Walker |

The primary work for the interviewing part of the project will fall to both CeCe and to Barbara due to their proximity to these people.

In line with the Oral History Project is the video entitled "A History of the Urantia Movement" which was produced in 1986 and which we viewed on Sunday morning. It is felt that this video will be an excellent introduction for the curious as well as for new and old readers alike if it were brought up to date and edited. Our objective is to have this video ready for distribution at the IC '96 conference and this will be the main project for the committee until it is completed. A budget of \$2,000 was provided for this project. We were each asked to write our impressions of the video, what should, if anything, be changed or updated — particularly regarding the title, and to send our remarks to CeCe.

RESOURCE GUIDE OF SECONDARY WORKS:

This is the oldest project held by our committee, originating in a 1985 TDA resolution. A supplemental update to the Resource Guide will be made this time in place of reprinting the entire Guide. Tony will draft a notice to be included in the Study Group Herald to notify readers that the Resource Guide is being updated and new entries or updates to existing entries should be submitted. The completed supplemental update is scheduled to be available for the 1996 International Conference.

It was recommended that Internet sites relating to *The Urantia Book* be listed in the Resource Guide. A November 5th display of Internet sites having Urantia Book related material shows over 100 sites scattered around the globe. Presently the Internet is growing exponentially so there is no way of keeping up with this spread of information. What would be best is to list a few official sites - one from the Foundation, one from the Fellowship if such official sites exist. This is good reason for the Fellowship to have an official Internet presence.



Larry will provide a write up of how to access the Internet which will be included in the Resource Guide supplement.

#### ARCHIVES LIBRARY:

No action was taken regarding the Archives Library.

#### RESOURCE LIBRARY:

A quick look at the Resource Library showed that shelving has been installed and a number of books are now on the shelf. There does not appear to be any form of cataloging or book control in place as yet so a small library control system is still needed. However, this is not intended to be a lending library.

Barbara and CeCe will work to implement a Resource Library control system and to produce a bibliography of the books it currently contains.

Several years ago our committee contacted Berkeley Elliot regarding her library collection. At that time she expressed the desire to contribute to the Resource Library. John Hay also indicated that he may like to contribute to the library. Therefore we decided we would like to increase the shelf space available to the library by putting shelving in the main meeting room. (how?)

We also discussed contacting the Brotherhood of Man library to determine if there were resources there that could be relocated to this library. (who?)

Larry will contact the "Convergence Project" group on the Internet to encourage them to provide the Resource Library with their findings regarding scientific advances and discoveries that coincide with material in *The Urantia Book*. Similar groups that spring up in the areas of history, religion, and philosophy should also be contacted so that they will know their work will have a home in the Fellowship Resource Library.

#### OTHER BUSINESS:

The computer system (486, 50 MHZ, 1.2GB) and scanner have been installed and are being used by the office.

We were informed that minutes from General Council meetings have been scanned into the machine for storage. That still leaves minutes from the Executive Committee and the various other committees to be scanned.

No action was taken regarding the scanning of short biographies of each General Council member or scanned photos of early events as proposed in the 9/2/93 minutes.

No information regarding procedures for backing up the computer system and its data was provided.

We discussed looking into establishing a workable Internet and World Wide Web presence for the Fellowship. Larry will contact Mark Turrin regarding a Fellowship site on his computer until it becomes possible for the Fellowship's computer to take on the work load.

After reconvening on Sunday, the Special Projects Committee meeting concluded at about 1:00 Sunday afternoon.

Due to personal obligations, John Hay has withdrawn as chairman of the Special Projects Committee. He has agreed to notify the General Council that a new chairman will be selected at the General Council meeting in San Francisco in February and that the new chairperson should be prepared to stay after the General Council meeting for a Special Projects Committee meeting when we will meet again.

Secretary

Approved: \_\_\_\_\_

Chairman