

MINUTES OF THE MEETING OF THE  
SPECIAL PROJECTS COMMITTEE

6/28/92

The Special Projects Committee met in Lake Forest on Sunday, June 28, 1992, at 7:30 PM. The following members were in attendance, constituting a quorum:

Lee Smith  
Barbara Kulieke  
Larry Watkins.

Bob Bruyn  
Cece Forester

Observing were:

Stewart Kerr  
George Sammis.

Tim Young

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HISTORY PROJECT:

This project was established in 1988. There are 33 one-time forum members presently identified.

We view this project as the top priority for our committee and are looking for volunteers to assist in completing these interviews as soon as is feasible. Any assistance that can be provided by General Council members will gladly be accepted.

As of this time Barbara Kulieke has agreed to try to interview Ruth Renn this summer. Someone in Phoenix who does interviews has agreed to supervise a Phoenix area interview. John Lange interviewed Bill and Mary Lou Hales during the past week and recorded it on audio tape. Marilyn Kulieke and Cece Forester are arranging to interview Marian Rowley.

RESOURCE GUIDE OF SECONDARY WORKS:

This is the oldest project held by our committee, originating in a 1985 TDA resolution. The first edition of the resource guide was distributed at the Snowmass Conference in 1990.

A notice is to be included in the next *Bulletin* letting readers know that the Resource Guide is being updated and asking for submissions of any new materials to be listed.

The intent in producing the Guide will be to provide an easily updated, inexpensive document that can be handed out annually.

The standards for submissions to the Guide are found in the Procedures and Guidelines for Secondary Works of *The Urantia Book*.

ARCHIVES LIBRARY:

At the spring meeting this year we decided to ask each person listed in the Resource Guide of Secondary Works to donate a copy of their work to the Resource Library.

Tony Finstad has sent a cover letter to each person in the old Resource Guide asking for copies if none have been previously provided.

At the spring meeting this year we decided to ask each person producing an established newsletter to provide copies of all available issues for the Resource Library. Lee Smith has sent a cover letter to each person responsible for an established newsletter asking for copies.

Special Projects Committee anticipates trying to coordinate activities with the Brotherhood of Man library in the future for both the Archives Library and the Electronic Resource Project. The Brotherhood of Man library has a complete listing of most publications. Tim Young indicated that most of the organizations working with the BOM produce tabloid style listings of their resources.

RESOURCE LIBRARY:

This will apparently be a long-term, permanent project of this committee. Larry Bowman agreed to send a copy of the Dewey Decimal cataloging procedure to Bob Bruyn.

Larry Watkins will keep a running list of items wanted and items received for the library. He will also send out the list of books-of-interest for all area coordinators to distribute to readers asking for book donations for the library. He will also write to Berkeley Elliot regarding the resource library and the personal library she owns.

A book buyer in Sacramento was given the initial list of 60 books to be purchased and by the first of June had uncovered only half a dozen, some of which were not in acceptable condition.

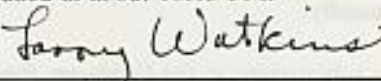
George Sammis and Tim Young recommended that all materials for the Resource Library be entered into a computer data base from which cards, labels, etc. can be printed.

Bob Bruyn will work with the Executive Committee on display shelving. A working meeting at the 529 office will be called once there are materials to be cataloged.

OTHER BUSINESS:

The Pronunciation and Primary Textual Usage Reference produced by David Elders has been published. Our thanks go to Dave for this fine work.

The Special Projects Committee meeting concluded at about 10:15 PM.

  
Secretary

Approved:   
Chairman