

SPECIAL PROJECTS COMMITTEE

TO: General Council
FROM: Larry Watkins, Acting Secretary
DATE: February 5, 1992
SUBJECT: Committee Meeting on 2/1/92

The Special Projects Committee met in Los Angeles on Saturday, February 1, 1992, at 12:15. In attendance were Anthony Finstad, Lee Smith, Bob Bruyn, and Larry Watkins; Claudia Ayers was present as an observer.

RESOURCE LIBRARY:

The first topic for discussion concerned the Resource Library to be established at the 529 Wrightwood headquarters:

- An anonymous gift of \$5,000 has been donated to establish the Resource Library. The money will be used primarily to purchase books and other resource material.
- The materials to be housed in the Resource Library will be intended to provide a historical perspective of the knowledge in the world in the 1920's and 30's:
 - an unabridged dictionary
 - a set of encyclopedias
- Other materials to be housed in the Resource Library:
 - Copies of secondary works of *The Urantia Book*
 - Copies of the major religious books—hardbound editions wherever possible
 - Copies of the various established newsletters
 - Copies of pertinent audio and video materials
- Other items to be considered regarding the Resource Library:
 - Identify other categories and specific words to be contained in the library
 - Need for a computerized cataloging method so that materials can be located
- The library will contain information regarding where copies of any of these works can be obtained and have facilities available for producing copies of the tapes and videos.

Actions taken regarding the above topics:

- A letter Bobbie Drier and Janet Farrington requesting a copy of the books and articles used to produce the Wrightwood Forum Series is to be sent.
 - No one was assigned to produce the letter
 - Ask each person listed in the Resource Guide of Secondary Works to donate a copy of their work to the Resource Library.
 - Tony Finstad will write a cover letter to be sent to each person in the Resource Guide
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- Ask each person producing an established newsletter to provide copies of all available issues for the Resource Library.
 - Lee Smith will write a cover letter to be sent to each person responsible for an established newsletter
- Obtain copies of the major religions major books.
 - Larry Watkins will research and be responsible for purchasing these books
- An article is to be written for inclusion in the Fellowship Bulletin requesting donations of Sadler works and tapes, and period copies of dictionaries and sets of encyclopedias.
 - No one was assigned to write the article
- A letter is to be written to the Brotherhood of Man Library staff to determine how best to incorporate their library into the plans for the headquarters Resource Library. They are to be invited to attend the Special Projects Committee meeting to be held in Lake Forest in June.
 - No one was assigned to contact the BOM
- The Resource Library space needs to be set aside and organized and prepared at 529 for the materials being accumulated. A layout design is needed; walls to be prepared; display cases and shelving to be obtained or built.
 - Since Cece wasn't present, we thought we could volunteer her for this one
- As many as possible of these materials are to be gathered together by the time of the Lake Forest meeting in June.

OTHER BUSINESS:

Two additional topics were discussed:

- Rather than produce a supplement to the current Resource Guide of Secondary Works a new one should be made.
 - No other work was done on this topic
- The Pronunciation and Primary Textual Usage Reference produced by David Elders has been accepted for publication. Each member of the Special Projects Committee will proof read and make comments on this draft and forward them to David Elders so that the publication can proceed without further delay.

The Special Projects Committee meeting concluded at 1:15 pm.

Larry Watkins

Larry Watkins
Acting Secretary