

REQUIREMENTS FOR URANTIA SOCIETIES SPECIFIED
IN THE CONSTITUTION OF THE URANTIA BROTHERHOOD

(All references are to constitution except
where by-laws are specified.)

I. Organization of Urantia Societies

1. Name V-5.1
To include the words "Urantia Society."
2. Form of Government (congregational). V-5.4
3. Powers and Limitations of Government V-5.4
"Each Urantia Society shall be autonomous in all matters of its government and activities, including the determination of its membership, except as limited by this Constitution or delegated to the General Council, the Executive Committee, or one or more of the Departmental Committees."
(See under membership, just below, for limitations delegated to the Charter Committee.)
4. Membership IV-4.1; V-5.4; XI-11.10(2) and (4)
A membership committee is required V-5.4
The determination of membership is subject to:
 - a. The judgment of the society's membership committee. "...as adjudged by a Urantia Society." IV-4.1
 - b. Power delegated to the Charter Committee.
This power or duty is to supply standards for admission of members, and a ritual for the initiation of members. XI-11.10(2) and (4)
5. Officers V-5.4
President, vice-president, secretary, treasurer, and others as desired.
6. Election of Officers (annually). V-5.4
7. Election of Delegate and Alternate VI-6.2 and By-laws VI-6.2
Sixty days before date of Triennial Assembly.
8. Committees V-5.4
Membership and others as desired.

II. Duties of the Secretary and the Treasurer of a Urantia Society

1. The Secretary shall:

- a. Report to the Secretary-General of the Brotherhood all elections of officers of the Society, within thirty days. V-5.4
By-laws I-1.5
- b. Keep a permanent record of each member. . . . By-laws I-1.1
- c. Keep a record of transfers of membership. . . By-laws I-1.4
- d. Send information about members, upon written request of the Secretary of any other Urantia Society, or of any officer of the Brotherhood. By-laws I-1.1
- e. Before January 10 of each year, send to the Secretary of the Brotherhood an official membership census (total number of members) of that society. By-laws I-1.2
- f. Report to both the Secretary-General and the Secretary of the Brotherhood the expulsion of a member from a Urantia Society. By-laws I-1.6
- g. Within fifteen days after election, notify the Secretary of Urantia Brotherhood of the names of the delegate and the alternate elected to the Triennial Assembly, such notification having been certified by the President of the Urantia Society. By-laws VI-6.3

2. The Treasurer shall:

- a. Remit to the Treasurer of Urantia Brotherhood 10% of all gross receipts (as defined in By-laws III-3.3), quarterly, before the 15th of April, July, October, and January. V-5.5 and By-laws III-3.2
- b. Accompany such remittance with a financial report. By-laws III-3.2